



Philip J. Amsterdam Graduate Teaching Assistant Awards
Submission Package Cover Sheet

Please attach this page to the front of your submission package.

Nominee Name _____

Nominee Title _____

Nominee Department _____

Dept. Chair/Program Dir. Name _____

This honor is awarded to Graduate Assistants (GAs) who will have had at least three semesters of GA experience by the end of the fall semester; Instructional Assistants are eligible for this award if their work has been in a teaching capacity. Nominated GAs/IAs must have outstanding evaluations from their students and their supervising professors, as well as outstanding academic work.

Table with 2 columns: Criteria, Location of supporting materials in package (page number). Rows include criteria such as 'Enthusiasm, effectiveness, and commitment to improvement of the teaching and learning process'.



Nominee Package Requirements

All pages should be numbered and submitted in the following order.

- Submission package cover sheet
- Letter of support (1–2 pages) from a faculty mentor or supervisor detailing the GA’s accomplishments.
- Students’ comments on the GA’s semester feedback, with numerical ratings where available (maximum of 5 pages)
- Any other supporting materials the nominee wishes to include (CV, etc.)

The submission package may be a maximum of 15 pages (***not including this cover sheet***). Supporting materials beyond the 15-page limit will not be considered.

Cover sheet, along with all supporting materials, will be submitted via InfoReady.