

THE GEORGE WASHINGTON UNIVERSITY

REQUEST FOR SABBATICAL DEFERRAL

When faculty are eligible for sabbatical leave and present an acceptable program for that leave, but for reasons of college, school, or departmental convenience or necessity have their leave deferred, their next eligibility for sabbatical leave shall be computed from the time they became eligible for the leave, not from the date the leave was granted. In general, a deferral of not more than two years will be authorized.

Name

GWID

Rank

School/Department

Date of original full-time faculty appointment

Date of last sabbatical leave

Academic year requesting to defer (ie: 2025-2026)

Reason for deferral: University Reasons

Personal Reasons

(Deferrals for personal reasons will push back the sabbatical clock.)

Justification:

Faculty Signature

Date

Comments by Department Chair:

___ Approve

___ Do Not Approve

Department Chair Signature

Date

Comments by Dean:

If you approve this deferral for university reasons, I recommend the sabbatical clock remain on its current course as if he/she were on sabbatical this academic year. ___ Approve ___ Do Not Approve

Dean Signature

Date

Action by:

Provost & EVP for Academic Affairs _____

Date _____