



Teaching Award Submission Package Cover Sheet

Please attach this page to the front of your submission package.

Nominee Name _____

Nominee Title _____

Nominee Department _____

Dept. Chair/Program Dir. Name _____

Award (mark one): Bender _____ Trachtenberg _____

For each of the criteria, please identify where they are located in the submission package.

Criteria	Location of supporting materials in package (page number)
1. Application of appropriate pedagogical principles and effective teaching practices in higher education and/or the specific discipline or area being taught.	
2. Commitment to student learning and adaptation of instructional methods to differing students' strengths, needs, and differences.	
3. Use of student assignments that reflect high academic standards and expectations for high achievement.	



4. Fostering a high level of student involvement and intellectual excitement.	
5. Availability to students outside of regularly scheduled class times.	
6. Participation in the peer review of teaching.	

Nomination materials must be submitted to facultyaffairs@gwu.edu electronically as a single PDF document by February 3, 2023. All pages should be numbered and submitted in the following order.

- Submission package cover sheet
- One letter (1–2 pages) stating the departmental support of the nominee and addressing all of the criteria. This letter should be from the department chair/program director or other departmental colleague with the chair's/director's co-signature.
- Summary of teaching experience and approach as it relates to the materials in the package (1 page).
- Two years of teaching evaluations with comments (2–4 pages).
- Any other supporting materials the nominee wishes to include (CV, student statements, etc.).

The submission package may be a maximum of 15 pages (*not including this cover sheet*). Supporting materials beyond the 15-page limit will not be considered.

Please note that nomination packages and materials will not be returned.